

MINUTES OF REGULAR MONTHLY MEETING OF
SAN MIGUEL COUNTY BOARD OF COMMISSIONERS
HELD ON TUESDAY, JULY 14, 2015, BEGINNING AT 2:00 P.M.

CALL TO ORDER

The San Miguel County Board of Commissioners held its regular monthly meeting on Tuesday, July 14, 2015, beginning at 2:00 p.m. The meeting convened at the County Commission Chambers, San Miguel County Courthouse, 2nd floor, 500 West National Ave., Suite 200, Las Vegas, New Mexico 87701.

ROLL CALL

Upon a call of the roll, Chairman Arthur J. Padilla, Vice-Chairman Gilbert J.B. Sena, and Commissioners Rock G. Ulibarri and Marcellino A. Ortiz, were present, and a quorum was duly noted by Chairman Salazar. Commissioner Nicolas Leger was absent due to personal reasons.

PLEDGE OF ALLEGIANCE AND SALUTATION TO NM STATE FLAG

Joined by staff and all in attendance, the Commissioners pledged allegiance to the U.S. flag and offered their salutation to the NM state flag.

APPROVAL OF AGENDA

Upon a motion by Commissioner Ulibarri and a second by Commissioner Ortiz, the agenda was adopted and without change, upon the recommendation of the County Manager Les Montoya.

[Unless otherwise indicated, minutes are approved without change, correction or revision.]

(ALL MOTIONS MADE AND SECONDED ARE DULY APPROVED AND ADOPTED WITHOUT FURTHER INDICATION OF SAID ACTION; AND ALL FORMAL ACTION IS BY UNANIMOUS VOICE VOTE, UNLESS OTHERWISE INDICATED.)

APPROVAL OF MINUTES

Upon a motion by Commissioner Sena, and a second by Commissioner Ulibarri, the Commission approved the minutes of its regular monthly meeting held June 23rd, 2015.

[Unless otherwise indicated, the meeting agenda is approved without change or deletion.]

PUBLIC INPUT FORUM

The Board of County Commissioners opened the floor to the public to express any interests or concerns in relation to San Miguel County. Any such names or comments made are included in the official folder which is kept within the San Miguel County Clerk's Office and is available to anyone who is interested.

The Public Input Forum ended at 3:10 P.M.

INTRODUCTION OF NEW SAN MIGUEL COUNTY EMPLOYEES

New employees Christopher Garcia and Joseph Mascarenas were introduced and welcome by the Commission. Garcia is a Deputy Sheriff for the San Miguel County Sheriff's Office and Mascarenas is the Animal Control Officer for the San Miguel County Sheriff's Office.

NEW BUSINESS

San Miguel County Warden Patrick Snedeker introduced the members of the National Leadership Academy for the Public's Health Team which consisted of Pat Leahan who is the Health Impact Assessment Project Coordinator, Dr. Kelly Gallagher who is Epidemiologist for the Department of Health, Yolanda B. Cruz who is the San Miguel County DWI Coordinator, Patricia Gallegos who works for the Department of Health and Elaine Luna with Luna Community College. This program brings University of New Mexico bachelor degree students

who intend to be doctors into our community for the time frame of one month. An opportunity came up to apply for a National Leadership program where 12 teams will be selected nationwide and this was the first time a team has been selected from New Mexico. The National Leadership Academy for the Public's Health is focused on improving population health by working with the leadership teams. This program is run by the National Centers for Disease Control and Prevention and is implemented by the Center for Health Leadership and Practice. San Miguel County Manager Les Montoya added that County is intending to have a ground breaking ceremony for the new Integration Facility at the San Miguel County Detention Center next regular monthly meeting.

AT 3:10 P.M., THE COMMISSION PROCEEDED

TO REGULAR ORDER, AS FOLLOWS:

ITEM 1: FY 16 DWI GRANT AGREEMENT 16-D-J-G-26

San Miguel County received a DWI grant award which provides \$34,570.00 to assist with the DWI Planning Council prevention activities. Commission Chairman Arthur J. Padilla's signature was required so that the grant agreement could be returned to DFA-Local Government Division.

Upon a motion by Commissioner Ortiz and a second by Commissioner Sena, the FY 16 DWI Grant Agreement #16-D-J-G-26 was approved unanimously.

ITEM 2: RECOMMENDATION FOR APPROVAL OF RESOLUTION NUMBER 7-14-2015-HR-VOLUNTEER BENEFIT PROGRAM

This resolution is for the authorization of San Miguel County Manager Les Montoya to execute all documents and necessary procedures to offer the New Mexico Association of Counties Voluntary Benefits Program. Present was Anne Sperling, CSALPRT Employee Benefits Manager with Daniels Insurance, Inc. to explain the benefits package being offered. The New Mexico Association of Counties recommended a certain few packages to be indorsed within New Mexico. These insurance packages include an accident program, a critical illness with cancer program, a universal life with long term benefits program, a short term disability program, a wellness program and a legal club of America program. These packages will not cost the County anything, it can be purchased by the employee if chosen. Discussion ensued between Anne Sperling and the Commission.

Upon a motion by Commissioner Ortiz and a second by Commissioner Ulibarri, the approval for Resolution Number 7-14-2-15-HR-Volunteer Benefit Program was approved unanimously.

ITEM 3: PRIMARY LEASE NORTHERN NEW MEXICO WOOD BUSINESS PARK WITH ECONOMIC DEVELOPMENT CORPORATION (EDC)/OLD WOOD LLC

The Economic Development Corporation is designated by County Ordinance No. SMC-05-13-08 as a qualifying entity for development of the County's Wood Business Park in conformity with the County Economic Development Plan adopted as County Ordinance No. 07-09-13-LEDA, and a Project Participation Agreement and Development Agreement by and between San Miguel County and EDC. EDC is attempting to assist a local manufacturing company expand its operation and is proposing expansion take place utilizing the Wood Business Park and existing buildings and property. An individual for EDC by the name of Bill Hendrickson who is the EDC Executive Director gave a brief presentation regarding their efforts to accommodate this expansion of a local manufacturing company and approve the Primary Lease Agreement.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the approval for the primary lease agreement between San Miguel County and EDC was approved unanimously.

ITEM 4: LAS VEGAS/SAN MIGUEL ECONOMIC DEVELOPMENT CORPORATION (EDC) RECOMMENDATION TO SUBLEASE WOOD BUSINESS PARK PROPERTY AND BUILDINGS TO OLD WOOD, LLC (10,000 SQUARE FOOT BUILDING)

EDC has worked to support the expansion of Old Wood, LLC operation in an effort to increase production and create additional local jobs. Old Wood, LLC is presently manufacturing at the Dee Bibb Industrial Park and is in the process of expanding its operation. The County Wood Business Park offers the property and buildings necessary to accommodate this expansion. EDC is the authorized agent of the County to promote the development of the park. Sub Lease Agreements were prepared and terms have been negotiated and were presented for Commission approval.

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, the approval for the sub-lease as presented was approved unanimously.

ITEM 5: LAS VEGAS/SAN MIGUEL ECONOMIC DEVELOPMENT CORPORATION (EDC) RECOMMENDATION TO SUBLEASE WOOD BUSINESS PARK PROPERTY AND BUILDINGS TO OLD WOOD, LLC (17,000 SQUARE FOOT BUILDING)

EDC has worked to support the expansion of Old Wood, LLC operation in an effort to increase production and create additional local jobs. Old Wood, LLC is presently manufacturing at the Dee Bibb Industrial Park and is in the process of expanding its operation. The County Wood Business Park offers the property and buildings necessary to accommodate this expansion. EDC is the authorized agent of the County to promote the development of the park.

Upon a motion by Commissioner Ulibarri, and a second by Commissioner Ortiz, the approval for the sub-lease as presented was approved unanimously.

ITEM 6: RESOLUTION NO. RIBERA, SMC 2016 LGRF-7-14-15 COUNTY ARTERIAL PROGRAM (CAP)/SAN MIGUEL COUNTY CAP-4-16(454) \$108,095.00 STATE, \$36,032.00 COUNTY, TOTAL PROJECT \$144,127.00

San Miguel County Manager Les Montoya requested that the Commission approve the above resolution for the 2016 Local Government Road Funds.

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, approval of the resolution was adopted unanimously.

ITEM 7: RESOLUTION NO. COLONIAS, SMC 2016 LGRF-7-14-15 SCHOOL BUS ROUTE(SB)/SAN MIGUEL COUNTY SB-7747(941)16 \$71,896.00 STATE, \$23,965.00 COUNTY, TOTAL PROJECT \$95,861.00

San Miguel County Manager Les Montoya requested that the Commission approve the above resolution for the 2016 Local Government Road Funds.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, approval of the resolution was adopted unanimously.

ITEM 8: RESOLUTION NO. LOS ALAMITOS, SMC 2016 LGRF-7-14-15 COOPERATIVE FUNDING (SP) SAN MIGUEL COUNTY SP-4-16(903) \$63, 279.00 STATE, \$21,093.00 COUNTY, TOTAL PROJECT \$84, 372.00

San Miguel County Manager Les Montoya requested that the Commission approve the above resolution for the 2016 Local Government Road Funds.

Upon a motion by Commissioner Sena, and a second by commissioner Ulibarri, approval of the resolution was adopted unanimously.

ITEM 9: RATIFICATION OF COOPERATIVE PROJECT AGREEMENT CONTROL NO. 4100940 PEDESTRIAN TRAIL ENHANCEMENT FOR CINDER ROAD AT MEMORIAL MIDDLE SCHOOL

San Miguel County Manager Les Montoya presented Item 9 stating that San Miguel County applied for and received Federal Funds to enhance trails within the County. These funds will be used to construct a drop off facility for the students at Memorial Middle School.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Ulibarri, the ratification was approved unanimously.

ITEM 10: RATIFICATION OF COOPERATIVE PROJECT AGREEMENT CONTROL NO. 4100900 FY 2015 HIGHWAY SAFETY IMPROVEMENT PROGRAM COUNTY ROAD C-48-A (LA LIENDRE)

San Miguel County Manager Les Montoya stated that San Miguel County applied for and received funds to improve safety conditions on this county road. Chairman Arthur Padilla stood for a motion.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Ulibarri, the ratification was approved unanimously.

ITEM 11: RATIFICATION OF COOPERATIVE PROJECT AGREEMENT CONTROL NUMBER 4100890 FY 2015 HIGHWAY IMPROVEMENT PROGRAM JUNIPER RIDGE ROAD SABINOSO

San Miguel County Manager Les Montoya presented Item 11 stating that San Miguel applied for and received funds to improve safety conditions on this road.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the ratification was approved unanimously.

ITEM 12: RATIFICATION OF ADVERTISEMENT ON THE INVITATION FOR BID FOR THE PURCHASE OF A MINI PUMPER FOR PECOS CANYON VOLUNTEER FIRE DEPARTMENT

San Miguel Fire Chief Russell Pacheco presented to the Commission the request for ratification of advertisement for bid for the purchase of a mini pumper for the Pecos Canyon Volunteer Fire Department.

Upon a motion by Commissioner Ulibarri, and a second by Commissioner Ortiz, the ratification was approved unanimously.

ITEM 13: ANNEXATION REQUEST BY PHIL BIDEGAIN AND OTHERS

During the Regular Meeting held on August 12th, 2014, a San Miguel County tax payer by the name of Phil Bidegain presented, requesting that a portion of his ranch that lies within San Miguel County be annexed to Quay County. Mr. Bidegain's request was tabled by the Board of County Commissioners during that regular meeting. For the Regular Meeting held on April 23rd, 2015, the Board of County Commissioners again tabled a second request submitted by Mr. Bidegain. Mr. Bidegain again presented to the Commission for the annexation of his property and others into Quay County. Mr. Bidegain then stated he believes he meets the statutory requirements for his ranch to be annexed, and then listed the reasons as to why he believes such. These reasons presented, it is an hour and a half drive to the meetings held in Las Vegas for San Miguel County as opposed to a half hour to Tucumcari for Quay County, safety, Mr.

Bidegain said it is roughly 100 miles to Las Vegas from the ranch Headquarters as opposed to 21 miles to Tucumcari. Services, in reference to the schooling and medical services being provided to Mr. Bidegain and his staff, Mr. Bidegain prefers his property tax dollars are given to the Tucumcari School District. Mr. Bidegain also stated he offers scholarships for his employees and their children to Mesalands Community College which is in Tucumcari. Law enforcement was another reason as to Mr. Bidegain's request, whereas it is a long distance to travel for law enforcement from Las Vegas as opposed to law enforcement to come from Tucumcari. Chairman Arthur Padilla specified there is not any real benefit to San Miguel County to approve the annexation to Quay County. Therefore he is not in favor of the annexation. Commissioner Marcellino Ortiz stated he also was not in favor of the annexation. Mr. Bidegain then stated he would like a roll call vote to be taken from the Commission at which if denied, he would pursue legal action.

Upon the conclusion of accepting comments on the matter, Chairman Arthur Padilla called for a motion to accept or deny Mr. Bidegain's request for annexation into Quay County. Upon a motion by Commissioner Ulibarri to deny the request for annexation and a second by Commissioner Ortiz, a roll call vote was taken. Chairman Arthur Padilla, Commissioner Rock Ulibarri and Commissioner Marcellino Ortiz voted to deny the annexation request with Commissioner Gilbert Sena voting to approve the annexation request. The request for lands belonging to Phil Bidegain and others was denied.

ITEM 14: ADDENDUM TO AGREEMENT-CONCHA MONTANO-PROFESSIONAL SERVICES AGREEMENT #SMC DWI 11-18-14 EXTENSION

The professional services agreement between San Miguel County DWI Program and Concha Montano, for evaluation services, is for FY2014-2015 and may be extended each year, not to exceed four years. Ms. Montano had indicated that she would like to extend the agreement for a second year at the same monthly rate.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Ulibarri, the approval for the addendum to agreement was approved unanimously.

ITEM 15: APPOINTMENT TO EXTRA-TERRITORIAL ZONING COMMISSION

A member of the City/County Extra-Territorial Zoning Commission representing San Miguel County recently passed away, leaving a vacancy on the Commission. The San Miguel Board of County Commissioners chose not to make a decision on the appointment. The Commission directed staff to advertise for interested people.

ITEM 16: CONTRACT-CARE OF PRISONER(S) CONTRACT-CITY OF LAS VEGAS, NEW MEXICO AND SAN MIGUEL COUNTY, NEW MEXICO

The care of prisoner(s) contract, by and between the City of Las Vegas, New Mexico and San Miguel County, New Mexico which provides housing for and care of City of Las Vegas Municipal Court arrestees at the San Miguel County Detention Center was presented to the Commission for review and approval by San Miguel County Detention Center Warden Patrick Snedeker. The cost of housing is \$80.00 per day/per inmate. Legal counsel advised to include language insuring ambulance service costs for inmates from Las Vegas be the responsibility of the entity and not the County.

Upon a motion by Commissioner Ulibarri to approve with the language and a second by Commissioner Sena, approval of the contract was approved unanimously.

ITEM 18: AGREEMENT/CONTRACT FOR INMATE CONFINEMENT-HARDING COUNTY, NM AND SAN MIGUEL COUNTY, NM

San Miguel County Detention Center Warden Patrick Snedeker presented the agreement/contract between Harding County and San Miguel County for the housing and care of Harding County inmates at the San Miguel County Detention Center. The cost per inmate is \$80.00 per day and a \$20.00 booking fee for each Harding County detainee booked into the San Miguel County Detention Center. Legal counsel recommended similar language as to the City of Las Vegas, as it pertains to ambulance service and cost.

Upon a motion by Commissioner Ortiz, and a second by Ulibarri, the agreement/contract was approved unanimously.

ITEM 17: PUBLIC SERVICE DIVISION MONTHLY REPORT FOR THE MONTH OF JUNE 2015

San Miguel County Public Service Road Foreman Arnold Lopez presented him monthly report to the Commission. Road Foreman Arnold Lopez informed the Commission that the County Road A-20 in Ojitos Road was bladed and shaped in May 2015. Arnold Lopez also informed the Commission that he met with Engineers, Inc. with the road conditions in Los Alamos and discussed what needs to be addressed there. The report was submitted for informational purposes.

ITEM 19: SELECTION OF PROJECT FOR 2016 CDBG APPLICATION

At the June 23rd, 2015 County Commission Meeting, County staff was given direction to proceed with submitting project(s) to be considered for a 2016 Community Development Block

Grant (CDBG) application. The CDBG application process required that the selection of a project be done in the manner indicated on the agenda as goes as follows

- 1.) Adjourn from the regular County Commission meeting and call to order a Public Hearing for consideration and selection of a project for a 2016 CDBG application.
- 2.) Entertain public comment in regard to possible projects to be considered.
- 3.) Select a project and direct County staff to do all things necessary and proper to develop an application for 2016 CDBG.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the adjournment of the Regular Monthly Meeting was carried and the Public Hearing began.

Ramon Lucero who is the President of The El Valle Water Alliance stepped forth to address the Commission. Mr. Lucero spoke of two projects The El Valle Water Alliance has planned which are in Lower Colonias and in Sacatosa. Mr. Lucero then signed up to be a part of the CDBG grant.

As well as Mr. Lucero applying for the CDBG grant, on May 27th, 2015, a public hearing was held by Planning and Zoning at 6:00 P.M. for public input on possible CDBG projects, and an individual suggested a project of road and drainage improvements on 8th Street extension.

On the Regular Monthly Meeting held on June 23rd, 2015, two additional projects were submitted and those were a road and drainage project in Tecolotito as well as a second phase of road and drainage improvements to Gonzales Road.

San Miguel County Manager Les Montoya notified the Commission that in a previous meeting held there was also a suggestion for Upper Town road and drainage improvements and that should be another project up for consideration. County Manager Les Montoya also stated along with the application process mentioned by Alex Tafoya that low to moderate income is a basis for the criteria for applying, but another factor that is considered is cost to benefit ratio. The more of the population benefited from the project the better of you are with the scoring of the application. County Manager Les Montoya suggested that the Commission approve a project that will benefit a large amount of residents in that area, and his recommendation was the project for Upper Town is put on the application.

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, the selection of the project for road and drainage improvements for Upper Town was approved unanimously.

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, the Board of County Commissioners adjourned the public hearing and resumed into regular session.

ITEM 20: BID AWARD FOR CDBG PROJECT NO. 14-C-NR-I-01-G-04

On June 29th, 2015, San Miguel County received and opened bids for Community Development Block Grant Project No. 14-C-NR-I-01-G-04 Sabinoso Road and Drainage Project. The Bids had already been reviewed and a recommendation to award was not provided, licensing qualifications of the low and only bidder were still being evaluated.

Based on this information, a motion by Commissioner Ortiz and a second by Commissioner Ulibarri resulted in tabling the award.

ITEM 21: REQUEST TO AUTHORIZE ROAD VIEWING

San Miguel County received a petition from residents of the Pendaries area requesting an existing public road in the Pendaries area be adopted as a County road. The petition involves the County consider adopting the public road that extends from N.M. State Road 105 to the junction of County Road A-4-A and County Road A-34-A.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the approval to authorize a road viewing to consider this petition was approved unanimously.

ITEM 22: SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO APPROVE THE AGREEMENT FOR USE OF OUR LADY OF SORROW PARISH PARKING AREA AT 1725 NEW MEXICO AVENUE AND AT 403 VALENCIA STREET

San Miguel County has an Agreement with Our Lady of Sorrows Church to utilize the parking structures they own at 1725 New Mexico Avenue and 403 Valencia Street. The agreement for the 1725 New Mexico Avenue is from July 1st, 2015 to June 30th, 2016. The agreement for the 403 Valencia Street lot is from June 15th, 2015 to September 30th, 2015.

Upon a motion by Commissioner Ulibarri, and a second by Commissioner Sena, the agreement was approved unanimously.

ITEM 23: SOUDER MILLER UPDATE ON MBT PRELIMINARY ENGINEERING REPORT

Souder Miller and Associates prepared a Preliminary Engineering Report for the proposed Micro-Biological Treatment facility project (MBT). Ramon Lucero and Rusty Rocky gave a brief presentation to the Commission on the Preliminary Engineering Report.

Upon a motion by Commissioner Ulibarri, and a second by Commissioner Sena, the approval of the Preliminary Engineering Report was approved unanimously.

ITEM 24: COUNTY ASSESSOR'S RECOMMENDATION TO AMEND THE FOLLOWING REVISED JOB DESCRIPTIONS FOR THE SAN MIGUEL COUNTY ASSESSOR'S OFFICE

San Miguel County Manager Les Montoya explained to the Commission that the job descriptions for the Assessor's office is not descriptive in regards to the qualifications required for the various levels of Appraisers positions.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the Commission moved to table the item for a later date upon the request of the County Manager.

ITEM 25: PERSONELL ACTIONS OR CHANGES FOR THE MONTH OF JUNE 2015

San Miguel County Manager Les Montoya submitted the report for the personnel changes for the month of June.

Upon a motion by Commissioner Ulibarri, and a second by Commissioner Sena, the approval of the report was approved unanimously.

ITEM 26: COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF CONVENIENCE CENTER OPERATOR WITH THE SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION AS PER THE RECOMMENDATION OF ARNOLD LOPEZ, PUBLIC WORKS FOREMAN

PROBATIONARY/FULL TIME EMPLOYEE:

JULIAN GONZALES-CONVENIENCE CENTER OPERATOR-EFFECTIVE DATE OF HIRE: JULY 7TH, 2015-PROBATIONARY SALARY \$19,114.00

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the approval for hire of Julian Gonzales was approved unanimously.

ITEM 27: SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF DEPUTY SHERIFF WITH SAN MIGUEL COUNTY SHERIFF'S DIVISION AS PER THE RECOMMENDATION OF GARY GOLD, SAN MIGUEL COUNTY SHERIFF

PROBATIONARY/FULL TIME EMPLOYEE:

ANTOINE WHITFIELD-DEPUTY SHERIFF-EFFECTIVE DATE OF HIRE: JULY 6TH, 2015-PROBATIONARY SALARY: \$26,600.00

Upon a motion by Commissioner Ulibarri, and a second by Commissioner Sena, the approval for hire of Antoine Whitfield was approved unanimously.

ITEM 28: COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF MAINTENANCE WORKER I WITH THE SAN

MIGUEL COUNTY PLANNING & ZONING DIVISION AS PER THE RECOMMENDATION OF ALEX TAFOYA, PLANNING & ZONING SUPERVISOR

No action was taken as per the individual resigning.

ITEM 29: SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO RATIFY THE HIRING OF THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF DETENTION OFFICER AT THE SAN MIGUEL COUNTY DETENTION CENTER AS PER THE RECOMMENDATION OF PATRICK SNEDEKER, WARDEN/FACILITY ADMINISTRATOR

PROBATIONARY/FULL TIME EMPLOYEE:

**JOSE E. MARTINEZ-DETENTION OFFICER-EFFECTIVE DATE OF HIRE: JULY 6TH, 2015-
PROBATIONARY SALARY: \$20,900.00**

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, the approval for hire of Jose E. Martinez was approved unanimously.

ITEM 30: SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF SKILLED LABORER WITH THE SAN MIGUEL COUNTY PUBLIC SERVICE OPERATIONS DIVISION AS PER THE RECOMMENDATION OF ARNOLD LOPEZ, PUBLIC WORKS FOREMAN

PROBATIONARY/FULL TIME EMPLOYEE:

**CHRISTOPHER LUJAN-SKILLED LABORER-DATE OF HIRE: JULY 20TH, 2015-PROBATIONARY
SALARY: \$23,750.00**

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, the approval for hire of Christopher Lujan was approved unanimously.

ITEM 31: SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE VACANT POSITION OF PERSONAL PROPERTY MAPPING CLERK AS PER THE RECOMMENDATION OF PATRICIA GALLEGOS, SAN MIGUEL COUNTY ASSESSOR

PROBATIONARY/FULL TIME EMPLOYEE:

**VERONICA L. DIMAS-PERSONAL PROPERTY MAPPING CLERK-DATE OF HIRE: JULY 20TH, 2015-
PROBATIONARY SALARY: \$22,800.00**

Upon a motion by Commissioner Ortiz, and a second by Commissioner Sena, the approval for hire of Veronica L. Dimas was approved unanimously.

ITEM 32: SAN MIGUEL COUNTY MANAGER'S RECOMMENDATION TO HIRE THE FOLLOWING INDIVIDUAL TO FILL THE POSITION OF MAINTENANCE TECHNICIAN WITH THE SAN MIGUEL COUNTY PLANNING AND ZONING DIVISION AS PER THE RECOMMENDATION OF ALEX TAFOYA, PLANNING AND ZONING DIVISION SUPERVISOR

PROBATIONARY/FULL TIME EMPLOYEE:

**JOHN TIERNAN SR.-MAINTENANCE TECHNICIAN-DATE OF HIRE: JULY 20TH, 2015-
PROBATIONARY SALARY: \$38,000.00**

Upon a motion by Commissioner Sena, and a second by Commissioner Ortiz, the approval for hire of John Tiernan Sr. was approved unanimously.

BOARD OF FINANCE MEETING

ITEM 33: TAX DOLLAR REPORT, SOUTHWEST CAPITAL BANK ONLINE WIRE TRANSFERS AND BANK ACCOUNT TRANSFERS, ONLY BERTHA BUSTAMANTE, JENNIFER LA FEBRE AND MELINDA GONZALES-HAVING AUTHORIZATION TO MAKE TRANSFERS

Southwest Capital Bank is the primary bank that San Miguel County banks with. Southwest Capital Bank has now given authorization to make online bank transfers to cut down the amount of paper usage. San Miguel County Treasure Bertha Bustamante suggested that Finance Division Supervisor Melinda Gonzales, Jennifer LaFebre and Bertha Bustamante be the only individuals allowed to have access to make these transactions. San Miguel County Finance Division Supervisor Melinda Gonzales stated that she would only make these transactions on an emergency occasion in the case of Bertha Bustamante or Jennifer LaFebre is absent and incapable of doing so to prevent a conflict of interest.

Upon a motion by Commissioner Sena, and a second by Commissioner Ulibarri, the approval of authorization to make transfers was approved unanimously.

ITEM 34: ACCOUNTS PAYABLE LISTING ITEMS 2015-11-300 THROUGH 2015-11-431 AND ITEMS 2015-121 THROUGH 2015-12-260

San Miguel County Finance Division Supervisor Melinda Gonzales presented this item to report all payments from May 19th, 2015 through June 19th, 2015.

Upon a motion by Commissioner Ortiz, and a second by Commissioner Ulibarri, the approval of payments was approved unanimously.

ITEM 35: CASH BALANCE REPORT AS OF JUNE 25, 2015

San Miguel County Finance Division Supervisor presented the item to inform the Commission of the June 25th, 2015 cash balance. Finance Division Supervisor Melinda Gonzales informed the Commission that a Special Meeting will be held towards the end of the month to finalize the budget for the Fiscal Year 2015/2016 which is due to DFA by July 31st, 2015.

**HAVING CONCLUDED ITS BUSINESS AS THE
COUNTY BOARD OF FINANCE, AT 5:45 P.M. THE COMMISSION
PROCEEDED TO RETIRE INTO EXECUTIVE SESSION
AS THE BOARD OF COUNTY COMMISSIONERS
OF SAN MIGUEL COUNTY, NEW MEXICO,
UNDER THE FOLLOWING ORDER AND PROCEDURE:**

The County Manager recommended that the Commission retire into executive/closed session to consider the following matter: Personnel matters, matters subject to the attorney client privilege pertaining to threatened or pending litigation in which SMC is or may become a participant, matters pertaining to the discussion of the acquisition or disposal of real property, and matters pertaining to the discussion of bargaining strategy preliminary to collective bargaining negotiations, all as permitted by Section 10-15-1(H)(2),(5),(7) and (8) of the Open Meetings Act, NMSA 1978, as amended.


Whereupon, at 5:45 p.m., Commissioner Sena moved and Commissioner Ortiz seconded, that the Commission retire into executive/closed session to consider the matters noted and recommended by the County Manager, as particularized above. Upon a call of the roll by the Clerk, four of the five Commissioners answered in the affirmative on the motion to retire into executive/closed session, and the Commission proceeded to close the meeting as permitted by law.

At 6:15 p.m. Commissioner Ulibarri moved and Commissioner Ortiz seconded, that the Commission reconvene in public session, and the motion carried. Whereupon Chairman Padilla noted for the record that the Commission considered and discussed in executive/closed session, only those matters and subjects for which the motion for closure was made.

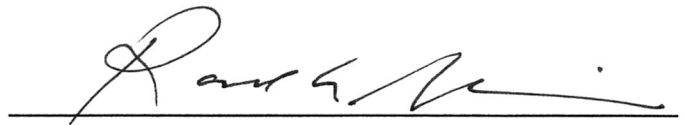
There being no further business to come before the Commission, and no person seeking recognition by the Commission, at 6:16 p.m. Commissioner Sena moved and Commissioner Ulibarri seconded, adjournment of the meeting, the motion carried and the meeting was duly adjourned.

MOVED, SECONDED AND ADOPTED this 11th day of August, 2015, by the Board of County Commissioners of San Miguel County, New Mexico, as the official minutes of its regular monthly meeting held July 14th, 2015.

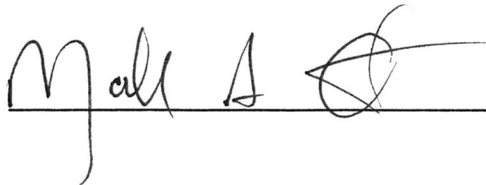
Arthur J. Padilla, Chairman



Gilbert J.B. Sena, Vice Chairman

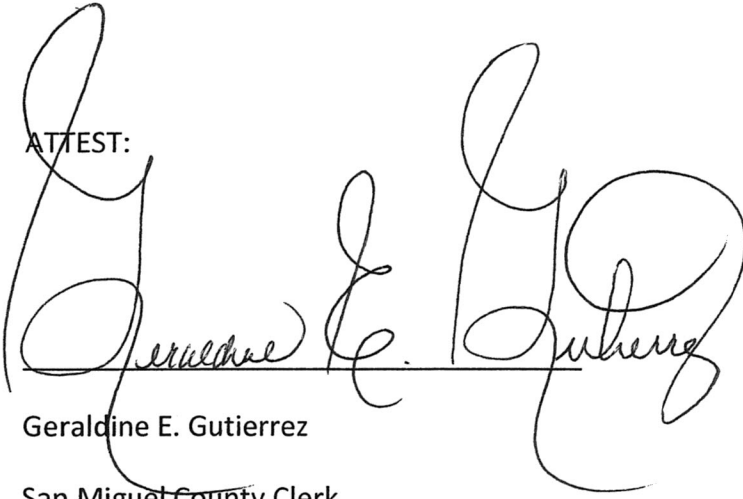


Rock G. Ulibarri, Member



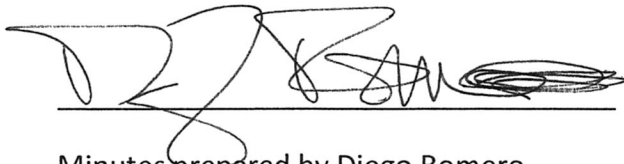
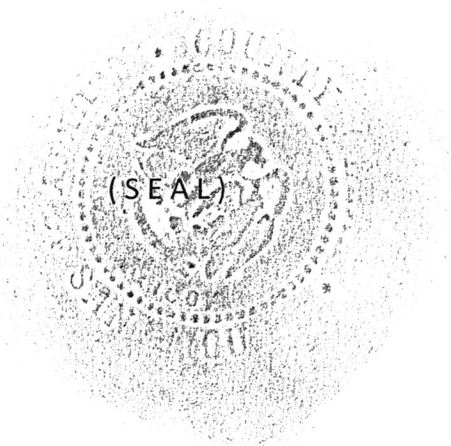
Marcellino A. Ortiz, Member

ATTEST:



Geraldine E. Gutierrez

San Miguel County Clerk



Minutes prepared by Diego Romero